

**VANCOUVER COASTAL HEALTH
APPLICATION FOR APPOINTMENT TO THE MEDICAL STAFF**

INSTRUCTIONS for completing an Application for Appointment are as follows:

1. The completed online application form must be submitted with all pertinent documents
2. Complete the Privileging Dictionary that has been included in your list of documents
3. The Curriculum Vitae (CV) does not substitute for any questions on the application form.
4. The following documents will need to be attached to the online application:

Please note:

- a. All documents MUST be uploaded / attached to your online application. They cannot be submitted via fax or mail.**
- b. Documents need to be named appropriately and should include the year (e.g. CPSBC License 2016, CMPA 2016)**

- 1 Passport sized **photo**
 - Copy of your **Degree** (MD, DMD, or other Diploma) (A digital clear picture is acceptable)
 - Copy of **Certificate** from: (A digital clear picture is acceptable)
 - Royal College of Physicians and Surgeons of Canada (FRCPC/FRCS) OR
 - College of Family Physicians of Canada (CCFP) OR
 - Equivalent specialist qualification bodies
 - Copy of **License** from:
 - College of Physicians and Surgeons of B.C. OR
 - College of Dental Surgeons of B.C. OR
 - Other B.C. licensing bodies
 - Evidence of current Canadian Medical Protective Association (CMPA) or other **liability coverage**
 - Signed **College Institutional Request for Certificate of Professional Conduct** (Physicians Only)
 - **Certificate or Letter of Professional Conduct / Good Standing** from:
 - College of Dental Surgeons of BC (CDSBC) OR
 - Other licensing bodies
 - If from outside BC - from all jurisdictions in which you have worked within the last five (5) years
 - Completed Worksafe and Wellness - Health Status Assessment Form
 - **Current CV.** Ensure that your CV incorporates the following information:
 - Undergraduate education
 - MD education
 - Post graduate education
 - Work history
 - List of publications
 - Special areas of interest/competency
 - **Immigration Documents (if applicable)**
 - Work Permit or Labour Market Impact Assessment (LMIA)
 - Confirmation of Permanent Residency Status
5. Certificate of Completion for the required education modules